



Bilag 1 – kravspesifikasjon (Appendix 1 – specification of requirements)

Insignia and accessories

Case number: 25/259135

Index

1. About the procurement.....	3
1.1. Scope of delivery	3
1.1.1. Products	3
1.1.2. Product samples	8
2. Description of use.....	10
3. Requirements, preferences and options	10
3.1. Requirement matrix.....	10
3.2. Guide to appendix 1.1 Requirement matrix.....	10
3.2.1. Column "Requirement id."	10
3.2.2. Column Product.....	10
3.2.3. Column "Requirement type"	11
3.2.4. Column "Requirement text"	11
3.2.5. Column "Supplier's verification of requirements".....	11
3.2.6. Column "Additional information"	12
3.2.7. Column "Supplier's confirmation"	12
3.2.8. Column "Supplier's reply"	12

1. About the procurement

The purpose of this procurement is to ensure the supply of insignia and accessories for the Police and other participating agencies, as stated on the contract front page ("Avtaleforside"). The products shall be used on uniform clothing for both operational and administrative duties.

The insignia and accessories are customized to clearly distinguish roles, functions, and ranks within the participating agencies.

1.1. Scope of delivery

The procurement covers two lots:

1. Textile and prints
2. Metal, gifts, and belts.

Product details and technical specifications are provided in section 1.1.1 Products and Appendix 1.2–1.3.

The contract includes products currently in use but must also cover future needs, changes and adjustments to the portfolio. The Customer is in charge of placing orders, quality control, stock, and supplies insignia and accessories to uniform manufacturers.

All emblems follow heraldic guidelines, and the Supplier must ensure high quality and must be delivered on time, as these items are essential to uniform production. The Customer emphasizes sustainability and ethical cooperation with all Suppliers.

These products are critical components of uniform production. Delays or poor quality will directly affect manufacturing schedules.

1.1.1. Products

Suppliers shall choose materials, fastenings, and production methods suited to operational use and ensure consistent quality and reliable delivery, so that uniform production is never delayed.

Lot 1: Textile (T) and prints (P)

Textile (T) See Appendix 1.2 for Technical specifications		
Ref. no.	Product	Number of variations
T1.1 - T1.11	Sleeve insignia, woven	11
T1.12 - T1.16	Sleeve insignia, woven with backing	5
T1.17 - T1.27	Sleeve insignia, woven with hook fastener	11
T2.1 - T2.4	Hat insignia, woven	4
T3.1 - T3.7	Chest insignia, woven	7
T3.8 - T3.14	Chest insignia, woven with hook fastener	7
T4	Name patch, woven	1
T5	Norwegian flag, woven	1
T21.1	Patch (police), with hook fastener, small	1
T21.2	Patch (police), with hook fastener, medium	1
T21.3	Patch (police), with hook fastener, large	1
T6.3 – T6.4	Epaulette slider, woven	2
T6.6 – T6.39	Epaulette slider, woven	34
T6.44 – T6.62	Epaulette slider, woven	19
T7.1	Band, w. oak-leaves, woven 18mm, gold	1
T7.2	Band, w. oak-leaves, woven 40mm, gold	1
T7.3	Band, w. oak-leaves, woven 40mm, black	1
T8	Hat band, woven, 35mm	1
T9	Mourning band, woven, 80mm	1
T10	Galloon, woven, 40mm	1
T11	Gold piping, gold/black, 3mm	1
T12.1	ID badge, embroidered with hook fastener (3 pk)	1
T12.2	ID badge, embroidered with pin (3 pk)	1
T13.1	Sleeve insignia, embroidered	1
T13.2	Sleeve insignia, embroidered with hook fastener	1
T14.1 - T14.2	Insignia for horses, embroidered	2
T15.1	Epaulette, embroidered gold braids	1
T15.2	Epaulette, embroidered black braids w. gold stripe	1
T15.3	Epaulette, embroidered black braids	1
T16.1 - T16.5	Epaulette, embroidered with stripes	5

T16.6 - T16.7	Epaulette, plain	2
T17.1	Shoulder cord, twisted, yellow	1
T17.2	Shoulder cord, braided, silver/black	1
T18.1	Cap cord, braided, gold, 25cm	1
T18.2	Cap cord, braided, gold, 32cm	1
T18.3	Cap cord, braided, black, 25cm	1
T18.4	Cap cord, braided, black, 32cm	1
T19.1	Embellishment for cap, wire embroidery split, set 2pk	1
T19.2	Embellishment for cap, wire embroidery, full size	1
T20.1-T20.4	Hat insignia, embossed	4
T20.5-T20.8	Hat insignia, embossed, with hook fastener	4

Prints (P) See Appendix 1.2 for Technical specifications

Ref.no	Product	Number of variations
P1.1-P1.3, P1.7, P1.9	Name plate, plastic, with hook fastener (2 pk)	5
P1.4-P1.6, P1.8, P1.10	Name plate, plastic, with pin (2 pk)	5
P2.1	ID plate, plastic, with hook fastener (3 pk)	1
P2.2	ID plate, plastic, with pin (3 pk)	1

Lot 2: Metal, gifts and belts (M)

Metal and gifts (M) See Appendix 1.3 Technical specifications		
Ref. no.	Product	Number of variations
M1.1 - M1.4	Hat insignia, with screws	4
M1.5	Hat insignia, with pin	1
M2.1 - M2.2	Horse brass, for bridle	2
M2.3	Horse brass, front mounting	1
M3.1 - M3.3	Button, 17mm	3
M3.4 - M3.6	Button, 23 mm	3
M4.1 - M4.4	Belt buckle, small	4
M4.5 - M4.6	Belt buckle, large*	2
M4.7	Additional piece, belt buckle, large	1
M5.1 - M5.6	Tie clasp	6
M6.1 - M6.2	Lapel pin	2
M7.1 - M7.2	Pin-on collar insignia	2
M8.1	Pin-on rank insignia, oak-leaves, gold	1
M8.2	Pin-on rank insignia, oak-leaves, silver	1
M8.3	Pin-on rank insignia, crown	1
M8.4 - M8.6	Pin-on rank insignia, roman numbers	3
M8.7	Pin-on rank insignia, star, 19mm, gold	1
M8.8	Pin-on rank insignia, star, 19mm, silver	1
M8.9	Pin-on rank insignia, star, small, 18,5mm, gold	1
M8.10	Pin-on rank insignia, star, small, 18,5mm, silver	1
M8.11	Pin-on rank insignia, star, large, 23mm, gold	1
M8.12	Pin-on rank insignia, star, large, 23mm, silver	1
M9.1	Pin-on medal ribbon, star, miniature, gold	1
M9.2	Pin-on medal ribbon, star, miniature, oxidized	1
M9.3	Pin-on medal ribbon, laurel branch, (1 large + 2 small) oxidized	1
M10.1	Norwegian Police Cross of honor, incl. Miniature medal and medal ribbon bar. Delivered-in a gift box	1
M10.2	Police Service medal with laurel branch, incl. miniature medal and medal ribbon bar. Delivered in a gift box	1
M10.3	Police medal	1

M10.4	Police medal for International service, incl. miniature medal and medal ribbon bar. Delivered in a gift box	1
M11	Gift Coin. Delivered in a gift box	1
M12	Crest	1
M13	Diploma folder	1
M14	Ribbon mounting kit	1

Option (mandatory)

The Customer is developing new medals and they will be implemented in this contract period.

Ref. no.	Product
M10.5	Police medal for noble act, incl. miniature medal and medal ribbon bar. Delivered in a gift box.
M10.6	Police medal for meritorious service, incl. miniature medal and medal ribbon bar. Delivered in a gift box.

* Belt buckle, large, Police (M4.5) are delivered separately or mounted on Cross bandoliers B2.1, B2.3 and B2.5.

Belt buckle, large, Correctional Service (M4.6) are only delivered mounted on Cross bandoliers B2.2, B2.4 and B2.6

Belts and bandoliers (B)

Belts and bandoliers(B) See Appendix 1.3 Technical specifications		
Ref. no.	Product	Number of variations
B1.1 - B1.2	Belt, without buckle	2 lengths
B2.1 - B2.6	Cross bandolier	3 lengths, 2 different buckles
B3.1 - B3.3	Equipment belt /Weapon belt	3 lengths
B4	Restraint belt	1 length

1.1.2. Product samples

Tender samples will be used for verifications of requirements and preferences.

The Supplier may submit samples from its current product range, provided that the samples are of comparable complexity and technical quality to the products included in this procurement. Where a sample does not fully meet a requirement, the Supplier shall provide an explanation in Appendix 1.1 Requirement Matrix, column "Supplier's reply", stating the reason for non-compliance and describing how and when the requirement will be fulfilled after contract award.

The submitted samples shall represent the minimum acceptable quality level for subsequent bulk production. All samples shall be evaluated in accordance with the requirements and preferences marked "Tender sample" in Appendix 1.1, both before and after wash.

Each Supplier shall deliver **two identical samples per product category** no later than the tender submission deadline, as specified in Rules of Competition, chapter 6.5 – Tender samples.

Lot 1: Textile and prints

Ref. no	Product category	Comment
T1.1-T1.11	Insignia, woven	With text and symbol/emblem
T2.1-T2.4		
T3.1-T3.7		
T4		
T5		
T21		
T1.12 - T1.16	Insignia, woven with backing	
T1.17 - T1.27	Insignia, woven with hook fastener	
T6.3-T6.62	Epaulette slider, woven	
T7	Woven band	With woven pattern
T8		
T10	Galloon	
T11	Gold piping	
T12	Badge, embroidered	With embroidered text
T13	Badge/insignia, embroidered	

T14		With embroidered symbol/emblem
T15	Embroidered epaulettes	
T16		
T17		
T18	Cap cord, braided	
T19	Embellishment for cap, wire embroidery	
T20.1 - T20.4	Insignia, embossed	
T20.5 - T20.8	Insignia, embossed, with hook fastener	
P1.1-P1.5	Name plate, plastic, with pin	

Lot 2: Metal, gifts and belts

Ref. no	Product category	Comment
M1.1-M1.4	Insignia	With screw
M3.1-M3.6	Button	
M4.1-M4.4	Belt buckle, small	
M4.5-M4.6	Belt buckle, large	
M5	Tie clasp	
M7	Small insignias with pin	
M8		
M9		
M10	Medal, in a gift box	Velvet
M11	Gift Coin, in a gift box	
M12	Crest	
M13	Diploma folder	Velvet
M14	Ribbon mounting kit	
B1	Leather belt	
B2		
B3		
B4		

2. Description of use

The following chapter describe how the products are, or is, expected to be used. It is expected that this description will serve as the basis of which the products are developed or selected by the suppliers.

Uniforms shall reflect authority, professionalism and durability. Insignia, accessories and related products must therefore be of high quality, resistant to wear, light and frequent washing, without compromising the uniform's appearance or service life.

The products in this procurement will be used indoors and outdoors year-round, under varied weather and temperature conditions, including maritime service and international operations.

As garments used in field operations may be exposed to biological fluids, all related insignia and accessories must be washable without deterioration.

Textile, prints and metal: Used on daily operative, administrative, and ceremonial uniforms, including garments, hats and equipment for animals.

Gifts: Used as gifts and for recognition.

Belts and bandoliers: Used on daily operative, administrative, and ceremonial uniforms.

Equipment belts: Often heavily equipped with operational equipment.

Restraint belts: Used during transport of prisoners.

3. Requirements, preferences and options

The Customer will perform an evaluation of the requirements and preferences. The suppliers must substantiate compliance with the requirements and preferences by providing documentation as specified in each requirement.

3.1. Requirement matrix

Requirements, preferences and options are given in appendix 1.1 Requirement matrix.

3.2. Guide to appendix 1.1 Requirement matrix

3.2.1. Column "Requirement id."

Identification number given to all requirements and preferences.

3.2.2. Column Product

The column indicates which lot and / or product which is applicable for the requirement.

If a requirement is marked as "All" it applies to all products in the specification of requirements.

3.2.3. Column "Requirement type"

Minimum requirement is a requirement where compliance is mandatory for the tender to be accepted. Requirements will not be given grades or weighed, but evaluated as compliant or not compliant. Lack of compliance for any requirement will normally cause rejection of the tender. The Customer may refrain from rejecting the Supplier if the deviations have insignificant effects for delivery and quality.

Preferences will be evaluated as a part of the award criteria. The Customer will evaluate the degree of fulfilment of the preferences, based on documentation from the Supplier and/ or customer tests.

Option (mandatory) is an additional requirement or additional products that the Customer may choose to include in the contract. The Supplier must include an offer on all mandatory optional products and/or requirements.

3.2.4. Column "Requirement text"

Text formulation of the requirement, preference or option.

Requirements referring to specific standard, brand, recommendation and/or guideline can also be fulfilled by using comparable standards, brands, recommendations or guidelines. In such cases, the Supplier is responsible for documenting that the alternative is equivalent to what is originally specified in the requirement.

If the specific edition of a standard is not specified, the latest approved edition must be used.

3.2.5. Column "Supplier's verification of requirements"

In this column you will find the verification requirement the Supplier must meet for the specific requirement. The applicable verification methods are defined below.

If several verification requirements are specified for the same requirement, the Supplier must respond to each of them.

If the combination given for instance is "A, C and E" the Supplier must:

- A: Confirm that the product or service will be in compliance with the requirement (yes/no),
- C: provide documentation documenting compliance, and
- E: provide a product sample in accordance with section 1.1.2.

In case of a conflict, verification performed by the Customer will supersede verification performed by the Supplier.

A: Supplier's confirmation yes/no means that the Supplier must confirm yes/no whether the product will comply with the requirement (i.e. no additional documentation required)

B: Supplier's description means that the Supplier must use adjoining column "Supplier's description" to describe how compliance with the requirement is achieved. Attachments can be used if necessary.

C: Supplier's documentation means that the Supplier must provide a Technical data sheet, verification test report or equivalent that substantiate compliance with the requirement. Test reports should, in addition to test results, contain information about test methods and any other relevant information. The documentation must clearly show that the described product is the same as what is offered in the tender. Refer to the applicable attachments in the column "Supplier's reply".

E: Product sample means that the Supplier must include a product sample in accordance with section 1.1.2.

3.2.6. Column "Additional information"

Here you will find any additional information related to documentation/ verification methods, if applicable.

3.2.7. Column "Supplier's confirmation"

The Supplier must confirm yes/no whether the product will comply with the requirement.

3.2.8. Column "Supplier's reply"

The Supplier must verify compliance with the requirement according to the methods specified in "Supplier's verification of requirements".

Documentation must be enclosed with the offer in KGV, and all attachments must clearly reference what requirement (number) it belongs to. Traceability must go both ways, which means that the document and where in the document relevant information can be found, must be clearly specified in this column. All documents will be a part of the final contract. Links to online websites are not considered adequate.